



Position: Healthcare Provider

Responsible to: Program Director

Classification: Seasonal-Summer

Pay: \$400/week (negotiable based on experience)

Dates: End of May - End of July

Minimal Qualifications:

- Completed CNA (or equivalent educational) certification work prior to the start of camp
- At least one year out of high school
- Willingness to support the beliefs and practices of the United Methodist Church
- A background check will be conducted for this position
- Ability and willingness to:
 - practice servant leadership while working collaboratively within a team
 - support a friendly and inclusive environment for both campers and fellow staff
 - perform in potentially strenuous physical activities (hiking and lifting/moving gear)
 - give and receive constructive feedback
 - demonstrate innovative problem-solving in fast-paced and at times high-stress environments

General and Specific Responsibilities:

- Maintain accurate records of medication administration and ensure secure storage of all prescription drugs and confidential medical information for campers and staff
- Review camper health forms and share relevant health information (e.g., allergies, special diets, medications) with staff on a need-to-know basis
- Perform weekly health screenings during camper check-in each Sunday

- Collaborate with the Program Director to manage infirmary inventory and medical supply orders throughout the summer
- Communicate with Program Director to arrange transport for sick/injured campers/staff to the hospital
- Inspect and maintain all first aid kits

Daily Responsibilities:

- Respond promptly to medical emergencies in accordance with the established action plan
- Administer and distribute camper medications at designated times throughout the day
- Accurately document medication administration and treatments in medical logs and electronic records
- Provide first aid for minor injuries
- Act as the liaison between camper families and camp directors in response to medical needs/questions
- Ensure Healthcare Team adherence to camp policies/procedures