



Position: Media Coordinator

Responsible to: Program Director

Classification: Seasonal-Summer

Pay: \$350/week

Dates: End of May - End of July

Minimal Qualifications:

- Active Christian faith
- Passion for coaching children/youth and building Christian community
- Willingness to support the beliefs and practices of the United Methodist Church
- Devotion to sharing God's love with others
- At least one year removed from High School
- A background check will be conducted for this position
- Ability and willingness to:
 - practice servant leadership while working collaboratively within a team
 - support a friendly and inclusive environment for both campers and fellow staff
 - perform in potentially strenuous physical activities (hiking and lifting/moving gear)
 - give and receive constructive feedback
 - demonstrate innovative problem-solving in fast-paced environments
 - nurture spiritual growth by helping campers encounter God through His creation

General and Specific Responsibilities:

Daily responsibilities:

- Take photos of groups, daily camp activities, staff, and specific marketing photos
- Sort, edit, tag and file photos/video clips and save all files to camp-designated folders for Program Director to look through
- Facilitate various low elements at the Challenge Course as needed

- Lifeguard at the waterfront and pool as needed

General Responsibilities:

- Work in coordination with Program Director to set up a weekly photo schedule
- Encourage a group culture that supports team-building and belonging for all campers
- Create a time management system to ensure proper documentation of quality photos of each camp and camper
- Manage all media equipment (video/still cameras, drives, and memory cards)
- Keep and update inventory of equipment and inform Program Director of any broken equipment or purchase needs
- Maintain a clean and organized living space and shared media office space
- Participate in all staff clean up at the end of the summer

Maintain Missional Focus:

- Incorporate summer curriculum and theme throughout daily activities and routines
- Emphasize intentionality in spiritual growth and development
- When asked to jump in, coordinate morning and evening worship through songs, skits, and scripture

Fully Participate in Staff Training Prior to Camper Arrival (as designated by Program Director)